

# LET US DO THE HEAVY LIFTING



GROUP TRAINING SOLUTION

## Apprenticeship Workforce Employment and Training

A comprehensive, single supplier solution for hiring, onboarding, developing, progressing, and administering your apprenticeship workforce – whether that's one apprentice or many.

HIRE WITH US: [MIGAS.COM.AU/EMPLOYERS](https://migas.com.au/employers)





**MIGAS Apprentices & Trainees** specialises in employing and placing apprentices and trainees in the traditional trades workforce and related industries.

We partner with some of Australia's best known and largest brands, and small, medium and family owned businesses to provide exceptional apprentice and trainee talent.

As an innovative and commercial not-for-profit organisation, our reason for being is to support business and industry's investment in the Australian apprenticeship workforce.

An industry leader in the provision of quality Australian Apprenticeship services, MIGAS holds Group Training Organisation (GTO) registration and is certified in the international standards for Quality, Safety and Environment.



[WWW.JAS-ANZ.ORG/REGISTER](http://WWW.JAS-ANZ.ORG/REGISTER)

## HOW IT WORKS

Based on a thorough brief, MIGAS recruits and employs the best fit apprentice or trainee for your business and places them at your worksite under qualified supervision. We work closely with you at each step to ensure your apprentice is learning, developing skills, and adding value to your business. We take care of administration, compliance, payroll, and issues management (and much more) so that you can focus on the job at hand.

We'll guide you through each step of the procedural and Government requirements surrounding the onboarding of an apprentice.

## SERVICE RATES

Our rates are clear and packaged up into each easy-to-understand invoice to align with the apprentice pay cycle.

Once the apprentice or trainee role type and requirements are determined, a comprehensive service rate quotation is provided to highlight all inclusions and additional service options.

## DIVERSITY IN YOUR WORKFORCE

Employers call on us to source apprentices or trainees to help grow participation, diversity and inclusion in their workforce.

We are committed to closing the gap on Aboriginal and Torres Strait Islander employment and developing pathways for women to participate in technical trade apprenticeships and traineeships.

## MANAGED SERVICE SOLUTION

Already employ apprentices or trainees, or prefer to hire directly? MIGAS provides apprentice support and expertise under a Managed Service arrangement.

With a Managed Service arrangement, MIGAS becomes your external business partner to manage and administer the administrative, regulatory, and training components required of Australian Apprenticeships.

## SOURCE AND SELECT

Candidate sourcing, screening, shortlisting, aptitude testing, and interview coordination to place the right apprentice to fit your team and culture.

## CONTRACT MANAGEMENT

Facilitation, preparation and managing compliance for apprentice Training Contract lodgment.

## TRAINING PLANNING AND PROGRESS

Review and selection of the appropriate training provider to deliver the VET qualification attached to the apprenticeship discipline. Determine the training delivery format, mode, and assessment instruments that are the right fit for the apprentice and your business. Joint development of the structure and duration of your apprentice's accredited training including coordination of off-site training and progress towards achieving competency.

## INDUCTION AND ONBOARDING

The industry's most comprehensive apprentice induction procedure to address work health and safety, policy and procedure, work site protocols, and performance expectations.

## IN-THE-FIELD SERVICE AND SUPPORT

Every MIGAS apprentice has a dedicated Workforce Adviser who guides them from commencement to completion. The Advisers are highly skilled and credentialed and are on standby to support your business.

## PERFORMANCE AND PROGRESSION

Your partner in managing and developing your apprentice's performance "on-the-job" including addressing issues, disputes and professional conduct as matters arise.

## INCIDENT MANAGEMENT

End-to-end management of work and non-work related incidents. Working in collaboration with you to identify the root cause, manage return to work, and facilitate all aspects of any Workcover claims.

## PAYROLL AND TIMESHEETS

Providing deep expertise in Modern Awards, Enterprise Agreements and industry allowances, MIGAS ensures all components of apprentice wages are covered including timesheet management, superannuation and leave accruals.

## PROGRAMMED SITE VISITS

Worksite visits are scheduled over the duration of the apprenticeship training to provide you and your apprentice with ongoing performance, mentoring and administrative support.

## CLIENT ADVICE

We're trades apprenticeship experts and are on hand to provide specialist advice about your obligations and requirements as a host employer.

## PPE GEAR AND UNIFORMS

We source and supply essential personal protective equipment and branded hi-vis uniforms.

## ADDITIONAL SERVICES

- Pre-employment medicals and checks
- Source and supply specialist PPE
- Mental Health First Aid training for Supervisors
- Candidate Assessment Centre for group or multi-site apprentice intakes
- Industry certifications and licences
- Recruitment only - we source/you employ

> SOURCE  
> PLACE  
> SUPPORT  
> PERFORM



Scan to discover  
how MIGAS can  
support your business



## CONTACT



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[migas.com.au/employers](https://migas.com.au/employers)



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